

No. X-07/12/2024-SPN-II-DOP

Government of India
Ministry of Communications
Department of Posts
(Personnel Division)

Dak Bhawan, Sansad Marg
New Delhi – 110 001
Dated: 01-04-2025

OFFICE MEMORANDUM

Subject: Calling for Option/Preference of Postal Circle from candidates recommended by Staff Selection Commission for appointment as Inspector Posts in Department of Posts through Combined Graduate Level Examination, 2024.

On the basis of the results of Combined Graduate Level Examination (CGLE), 2024, Staff Selection Commission (SSC) has recommended 66 candidates for appointment as Inspector Posts in Department of Posts.

2. Recommended candidates will be allocated to one of the 23 Postal Circles, for appointment as Inspector of Posts. Thereafter, the concerned Postal Circle will take further action for appointment of the recommended candidates. Following criteria has been approved by the Competent Authority for allocation of Postal Circles to Inspector Posts:

- (a) Candidate shall be allocated to a Postal Circle on the basis of her/his merit /rank, order of preference (option), and vacancy available at her/his turn.
- (b) Person with Benchmark Disabilities (PwBD) candidates irrespective of their ranks will be allocated Postal Circle first, subject to availability of vacancy in order of preference of Postal Circles submitted by them.
- (c) After allocation of Circles to PwBD candidates, remaining candidates will be allocated Postal Circles in the manner mentioned in (a) above;
- (d) All such candidates who do not give any order of preference or are not allocated to any of the Postal Circle mentioned in their limited preference shall be allocated Circles randomly subject to availability of vacancy, after allocation of circles to all other candidates.

3. The list of Postal Circles is enclosed as **Annexure-I**. Recommended candidates are requested to provide their order of preference (option) for Postal Circle(s) in the format enclosed as **Annexure-II**. Candidate who does not provide order of preference or provide limited preference will be at disadvantageous position, as they will be allocated in terms of provisions at para 2(d) above. Therefore, candidates are advised to provide order of preference for all Postal Circles.

4. Option once exercised shall be final and candidates will be allocated to Postal

Circles as per criteria noted in para 2 above. Request for revision of order of preference or change of Postal Circle once allocated, shall not be entertained under any circumstances and will be summarily rejected.

5. The duly filled-in option form (**Annexure II**) along with one self-attested copy of Identity Card must be sent to this office by e-Mail at adspn.dop@gmail.com and hardcopy through Speed Post latest by 10.04.2025 (17:00 Hrs), failing which, it would be presumed that the candidate has no preference for Postal Circle and he/she will be allocated to a Postal Circle as per criteria for allocation. The subject of the email should be "CGLE IP 2024 <Roll No.> followed by <Name of the Candidate>".

Enclosure: Annexure - I & II

Digitally signed by
VANGARA PRASAD

Date: 01-04-2025

10:40:37

(Vangara Prasad)
Assistant Director General (SPN)

Copy to:

1 . Recommended Inspector Posts candidates of CGLE-2024 through India Post Website.

2. **Under Secretary (P&P-1), Staff Selection Commission, Ministry of Personnel, Public Grievance & Pensions, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003** for uploading this communication along with its enclosures on the website of SSC for wide publicity amongst the candidates.

3. **Portal upload team, CEPT** for uploading this communication along with its enclosures on India Post website for wide publicity amongst the candidates.

Annexure-I of O.M. No. X-07/12/2024-SPN-II DOP dated 01.04.2025

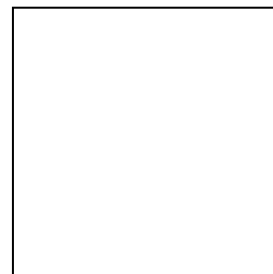
List of 23 Postal Circles

Sl. No.	Name of Postal Circle
1	Andhra Pradesh
2	Assam
3	Bihar
4	Chhattisgarh
5	Delhi
6	Gujarat
7	Haryana
8	Himachal Pradesh
9	Jammu & Kashmir
10	Jharkhand
11	Karnataka
12	Kerala
13	Madhya Pradesh
14	Maharashtra
15	North East
16	Odisha
17	Punjab
18	Rajasthan
19	Tamil Nadu
20	Telangana
21	Uttar Pradesh
22	Uttarakhand
23	West Bengal

Annexure-II of O.M. No. X-07/12/2024-SPN-II-DOP dated 01.04.2025

To,

Assistant Director General (SPN)
Department of Posts,
Ministry of Communications,
Dak Bhawan, Sansad Marg,
New Delhi-110001



Please affix your recent photograph

Subject: Submission of Option/Preferences of Postal Circle from candidates nominated by Staff Selection Commission, for provisional appointment as Inspector Posts in Department of Posts through Combined Graduate Level Examination, 2024

Sir,

With reference to instructions contained in Department of Posts letter No. X-07/12/2024-SPN-II-DOP dated 01.04.2025, I hereby exercise following option/order of preference for allocation of Postal Circle.

Order of Preference	Name of the Circle	Order of Preference	Name of the Circle
1		13	
2		14	
3		15	
4		16	
5		17	
6		18	
7		19	
8		20	
9		21	
10		22	
11		23	
12			

Signature of the Candidate with date

Name of the Candidate:

Father's/Husband's Name:

Roll No.:

CGLE, 2024 Rank:

Email ID & Mobile No.:

Address:

[Note- This Form duly filled in with photograph and ID proof should be scanned in 'PDF' format for sending by e-mail]