

Cabinet Secretariat

Government of India

Advertisement No. 4/2020

Closing Date: 31.08.2020

Applications are invited from candidates, who are domiciled in any of the seven Northern Eastern states of India, for filling up vacancies for the post of **Field Assistant (GD)** by regional direct recruitment on language basis, in Government of India organisations. Candidates belonging to NE region, who know any of the under mentioned languages with proficiency to read, write and speak in the concerned language and fulfil the following laid-down eligibility conditions, may apply for the post of Field Assistant (GD).

| Name of the post and its classification | No. of vacancies | Language-wise distribution of vacancies | Pay | Eligibility Conditions | |
|--|--|--|--|------------------------------|--|
| | | | | Age | Educational Qualification |
| Post - Field Assistant (GD) Classification - (Group-C non-gazetted) | 12 (Number of vacancies may undergo change) | 1. Angami-01 2. Achanakha-01 3. Bodo-01 4. Bru/Riang-1 5. Burmese-01 6. Chin-01 7. Dzonkha-01 8. Konyak-01 9. Lai-01 10. Mara-01 11. Sema-01 12. Zeliangrong-01 | The post carries an initial pay of Rs. 21,700 in Pay Level-3 in the Pay Matrix of CCS(RP), Rules 2016, plus other allowances as admissible to Central Government Employees of equivalent grade. The post also carries a special allowance of 20% of the basic pay. | 18-27 years as on 15.05.2020 | Senior Secondary (10+2) pass from recognized Board or Institution as on 15.05.2020 |

2. The upper age-limit is relaxable for the following category of candidates in terms of existing Central Govt. instructions issued from time to time:-

| Code No. | Category | Age relaxation permissible beyond the upper age limit i.e. 27 years |
|----------|---------------------------------|---|
| 1. | General | No age relaxation |
| 2. | SC/ST | 5 years |
| 3. | OBC | 3 years |
| 4. | Central Govt. Employee | Up to the age of 40 years provided they have rendered a minimum of 3 years continuous service in the Government of India Offices as on cut off date (i.e. 15.05.2020) |
| 5. | Ex-Servicemen | 3 years after deduction of the Military Service rendered from his/her actual age as on cut off date (i.e. 15.05.2020). |
| 6. | Ex-Servicemen and OBC | 08 years after deduction of the Military Service rendered from his/her actual age as on cut off date (i.e. 15.05.2020). |
| 7. | Ex-Servicemen and SC/ST | 08 years after deduction of the Military Service rendered from his/her actual age as on cut off date (i.e. 15.05.2020). |
| 8. | Central Govt Employee and OBC | Upto age of 43 years provided they have rendered a minimum of 3 years continuous service in the Government of India Offices as on cut off date (i.e. 15.05.2020) |
| 9. | Central Govt Employee and SC/ST | Upto age of 45 years provided they have rendered a minimum of 3 years continuous service in the Government of India Offices as on cut off date (i.e. 15.05.2020) |

NOTE:- Candidates, who wish to be considered for age relaxation, must submit the requisite certificate issued by the Competent Authority alongwith the application.

- Only Indian Nationals are eligible to apply for the post of Field Assistant (GD).
- This being a regional direct recruitment on language basis, it must be noted that candidates fulfilling the laid down eligibility conditions, who are domiciled in NE region, and know any of the requisite languages with proficiency to read, write and speak in the concerned language as per Para-1 of the advertisement, only are eligible to apply for the post of Field Assistant (GD).
- The selection to the post will be made on the basis of Written Examination, Physical Efficiency Test (PET) and Interview with an in-built mechanism to verify the claimed language proficiency in concerned language.
- Candidates should be within the prescribed age-limit and should possess the prescribed educational qualification as on 15.05.2020.
"The prescribed educational qualifications are minimum and mere possession of the same does not entitle candidates to be called for selection process."
- The detailed scheme of selection process comprising Written Examination, Physical Efficiency Test (Qualifying in nature) and Interview, is as under:

| Exam | Paper | Duration | Marks |
|---------------------|-------|----------|-------|
| Written Examination | | | |

Physical Efficiency Test (PET)

| Stages | Minimum qualifying standard | Qualifying in nature |
|--|-----------------------------|----------------------|
| 800 Meter Race | 4 minutes 15 seconds | |
| Long Jump | 12 feet | |
| High Jump | 3 feet 6 inches | — |
| Interview with an in-built mechanism to verify the claimed language proficiency of the candidates in the concerned language. | | 20 Marks |

Note:- (i) Only those candidates, who qualify the Written Examination, will be called for PET. Interview would be held for those declared qualified in the PET. The selection process is tentatively scheduled to be held in the month of September-October 2020.

- Candidates are required to send their applications in prescribed format incorporated in the advertisement. Application submitted by the candidate which is not in the prescribed format is liable to be rejected. Form should be filled in **English Capital (Block) letters only**. The format may be photocopied/typed on A-4 size paper. Candidates should use either black ink or blue ink for filling up the application.
- Candidates are advised to furnish correct information regarding their age, educational qualification, Caste/Category (i.e. SC/ST/OBC) and domicile status in the application form.
Self-attested copies of the certificate pertaining to age, educational qualifications, experience of working in any job/specialized field and Caste/Category etc are required to be attached with the application form. SC/ST/OBC certificate is required to be furnished as per the specimen annexed. Format of certificate for availing age relaxation by candidates belonging to ex-servicemen category is also annexed. Submission of SC/ST/OBC certificate in any other format will not be accepted.
- You are required to submit a self-attested copy of domicile certificate as proof of your residence/local status, failing which your candidature will not be considered for direct recruitment to the post. Apart from the domicile certificate issued by State Government, Voter ID Card, Ration Card, Aadhaar Card and Indian Passport will also be considered as domicile proof.
- Candidates should fill in only one application for the post of Field Assistant (GD) even if they want to be considered for more than one language. In the event of knowledge of multiple languages, they should indicate the languages known out of the 12 languages required for this post, as per order of their preference. If a candidate applies for the post in more than one language, he/she would be considered for selection for the post against vacancy of only one language with deference to his/her preference of languages.
- Any cutting or overwriting in any part of the application form will render it liable to be rejected. Candidates are, therefore, advised to take special care while filling the application form.
- Do not leave any column blank. Incomplete application will be rejected.
- Use only international form of numerals while filling up the application form i.e. 1, 2, 3 etc.
- Persons, who are already in Government Service, should route/submit their applications through respective office / department and should enclose "No Objection Certificate" obtained from the authority competent to issue such NOC. Applicants received directly are liable to be rejected.
- Candidates may note that the job of a Field Assistant (GD) involves field postings at arduous locations with All India Transfer liability.
- Medical standard of the candidates would be as per the Central Government guidelines applicable to Group 'C' posts.
- Selection of candidates is confined to those who are domiciled in NE region. The venue/centre for written examination/PET/interview shall be in prominent cities in the States of NE region depending upon the number of candidates from different pockets and feasibility of holding such tests / interview.
- The organisation will not be responsible for late / non receipt of call-letters for Written Examination/CPT/Interview due to postal delay.
- The employment carries with it a liability of transfer all over India.
- Eligible candidates may please send their applications in the given proforma along with self-attested copies of certificates in support of educational qualification (along with mark-sheet for each year of course) / experience / date of birth etc. from Matriculation onwards, recent passport size photograph (also self-attested), domicile certificate and copies of SC/ST/OBC certificates, if applicable, to Under Secretary (Para.F), Cabinet Secretariat, Govt. of India, Room No. 1001, B-1 Wing, 10th Floor, Pt. Deendayal Artyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003, by speed post or registered post.
- The last date of receipt of application is 31.08.2020.
- Success in the selection process confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the appointment. The